



**TOWN OF PINCHER CREEK COUNCIL  
MEETING AGENDA  
Monday, June 14, 2021 at 6:00 p.m.  
[Virtual via Zoom](#)**

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
  - 4.1 Chamber President Introduction – Jeff Corradetti
5. **Adoption of Minutes**
  - 5.1 Minutes of the Regular Meeting of Council held on May 25, 2021
  - 5.2 Minutes of the Committee of the Whole Meeting held on June 2, 2021
6. **Business Arising from the Minutes**
  - 6.1 Disposition of Delegation – Judy Lane – Beverley McLachlin Drive Safety
  - 6.2 Disposition of Delegation - Saint Michaels School Outdoor Basketball Court – Christy Gustavison, Karen Schmidt and Ted Harity
7. **Bylaws**
8. **New Business**
  - 8.1 Sanitary Forcemain Project Award Recommendation
  - 8.2 National Indigenous Day – June 21 (No RFD)
  - 8.3 Alberta Counsel - Conflict of Interest Webinar
9. **Reports**
  - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
  - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
  - 11.1 Pincher Creek Early Learning Centre Ltd. Leases – FOIP s. 16
  - 11.2 Lease agreement - Pincher Creek Co-op Recycling Collection Site – FOIP s. 16
  - 11.3 Crowsnest Pincher Creek Landfill – Proposed Temporary Bin Rental – FOIP s. 16
  - 11.4 Personnel – No RFD – FOIP s. 19
12. **Notice of Motion**
13. **Adjournment**

*The next Regular Council Meeting is scheduled for June 28, 2021 at 6:00 p.m.*



**REGULAR MEETING OF COUNCIL**  
**Held on Tuesday May 25, 2021**  
**Virtually, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, M. Barber, W. Elliott and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer;  
L. Rideout, Director of Community Services;  
D. Green, Family and Community Support Services Coordinator and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:01 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**BARBER:**

That Council for the Town of Pincher Creek approves the May 25, 2021 agenda as amended, the amendment being the addition of items 8.5 Traffic Safety Issues, 8.6 Recycling Program Update and 11.4 Crestview Lodge Concerns.

**CARRIED 21-186**

**4. DELEGATIONS**  
**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to hear Judy Lane as a delegation at the May 25, 2021 regular Council meeting regarding Beverley McLachlin Drive Safety Concerns.

**CARRIED 21-187**

**4.1 Judy Lane - Beverley McLachlin Drive Safety**

Judy Lane attended the meeting to express concerns regarding safety concerns on Beverley McLachlin Drive.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on May 10, 2021**

**JACKSON:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on May 10, 2021 as presented.

**CARRIED 21-188**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Disposition of Delegation – Atrum Coal – Andy Caruso**

**KORBETT:**

That Council for the Town of Pincher Creek receive the presentation provided by Andy Caruso and Tony Mauro representing Atrum Coal at the May 5, 2021 Committee of the Whole meeting as information.

**CARRIED 21-189**

**7. BYLAWS**

**8. NEW BUSINESS**

**8.1 Trailer Parking**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek review the proposed changes as it relates to trailer and recreational trailer parking and direct the Policy Review Committee to provide recommendations to Council accordingly.

**CARRIED 21-190**

**8.2 Joint Funding – Proposed Administrative Procedures**

**JACKSON:**

That Council for the Town of Pincher Creek approve the proposed changes to the administrative procedures and joint funding application as presented.

**CARRIED 21-191**

**8.3 Inter Provincial Ebus – Request for Letter of Support**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to prepare and send a letter of support of Ebus extending its current intercity bus service to connect Alberta and British Columbia.

**CARRIED 21-192**

**8.4 Calgary Metropolitan Region Board – Proposed Growth Plan**

**KORBETT:**

That Council for the Town of Pincher Creek approve the draft letter of concern to Minister Rick McIver regarding the Calgary Metropolitan Regional Board Growth Plan and direct administration to forward same.

**CARRIED 21-193**

**8.5 Traffic Safety Issues**

**BARBER:**

That Council for the Town of Pincher Creek direct administration to report on the Traffic Safety Issues at the June 14, 2021 Regular Meeting of Council for discussion.

Councillor Barber requested a recorded vote

**In Favor**

Anderberg  
McGillivray  
Jackson  
Korbett

**Opposed**

Barber  
Elliott

**CARRIED 21-194**

**8.6 Recycling Program Update**

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Joint Council  
Emergency Services Commission Mediation  
Seniors Week  
National Housing Symposium

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**JACKSON:**

That Council for the Town of Pincher Creek accept the May 25, 2021 Council Information Distribution List as information.

**CARRIED 21-195**

**10.2 Grant Specialist Report**

**KORBETT:**

That Council for the Town of Pincher Creek receive the Grant Specialist Report information as presented.

**CARRIED 21-196**

*Mayor Anderberg called a recess at 7:14 pm.*

*Mayor Anderberg called the meeting back to order at 7:19 pm.*

**11. CLOSED MEETING DISCUSSION**

**ELLIOTT:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Tuesday, May 25, 2021 at 7:19 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Family and Community Support Services and Administrative Manager in attendance.

**CARRIED 21-197**

**JACKSON:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Tuesday, May 25, 2021 at 7:37 pm.

**CARRIED 21-198**

**11.1 Vertical Church Memorandum of Understanding – FOIP s. 16**

**ELLIOTT:**

That Council for the Town of Pincher Creek in partnership with the M.D. of Pincher Creek and the Village of Cowley, approve the Memorandum of Understanding as presented.

**CARRIED 21-199**

**11.2 Land – Offer to Purchase Plan 0614431, Block 1, Lot 4 – FOIP s. 16 & 24**  
**JACKSON:**

That Council for the Town of Pincher Creek grant a five (5) months time extension for the Real Estate Purchase Contract to purchase Plan 0614431, Block 1, Lot 4 dated November 12, 2020.

**CARRIED 21-200**

*Councilor Korbett abstained from voting on the aforementioned motion.*

**11.3 Sale of Service Agreement – MD of Pincher Creek No. 9 – FOIP s. 16 & 24**  
**McGILLIVRAY:**

That Council for the Town of Pincher Creek authorize and approve the Sale of Service Agreement between the Town and the M.D. of Pincher Creek No.9 for the Animal Control and the Noise Bylaw enforcement.

**CARRIED 21-201**

**11.4 Crestview Lodge Concerns**  
**KORBETT:**

That Council for the Town of Pincher Creek receive the information regarding Crestview Lodge Concerns as presented.

**CARRIED 21-202**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**  
**McGILLIVRAY:**

That this meeting of Council on May 25, 2021 be hereby adjourned at 7:40 pm.

**CARRIED 21-203**

\_\_\_\_\_  
MAYOR, D. Anderberg

\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 14<sup>th</sup> DAY OF JUNE 2021                      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY JUNE 14, 2021 AT  
6:00 P.M.**



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
June 2, 2021 – 9:00 AM  
Virtually via Zoom

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ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: B. McGillivray, M. Barber, L. Jackson and S. Korbett
- Absent with Regrets: W. Elliott
- Staff: L. Wilgosh, Chief Administrative Officer; A Roth, Director of Operations; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; G. Kollee, Legislative Services Manager; M. Everts, Events, Marketing & Economic Development Officer; D. Green, Family and Community Support Services and L. Goss, Administrative Manager.

**1. Call to Order**

Deputy Mayor McGillivray called the meeting to order at 9:00 am.

**2. Agenda Approval**

**BARBER:**

That the Committee of the Whole for the Town of Pincher Creek approves the June 2, 2021 agenda as amended, the amendment being the addition of items 5.4 KPMG Review and 8.4 2022 Budget Process and 2023-2025 Financial Plan.

**CARRIED COTW 2021-078**

**3. Scheduled Delegations**

**3.1 AHS COVID Update – Kristen Dykstra – 9:00 am**

Alberta Health Services Public Health Inspector, Kristen Dykstra, attended the meeting to provide the Committee with a COVID Update.

**3.2 Cabin Ridge Coal – Brad Johnston and Linda Jefferson – 9:15 am**

Cabin Ridge Coal representatives, Brad Johnston and Linda Jefferson attended the meeting to provide information regarding Cabin Ridge Coal activities in the region.

*Mayor D. Anderberg joined the meeting at 9:48 am.*

**4. Committee Reports**

**BARBER**

May 3 Golf Club Executive  
May 5 Committee of the Whole  
May 5 Community Futures  
May 5 Recreation Advisory Committee  
May 6 Community Futures  
May 10 Regular Council  
May 11 Golf Course Presentation to MD Council  
May 19 Police Advisory Committee  
May 25 Regular Council  
May 28 Joint Council

**KORBETT**

May 3 Emergency Services Commission Mediation  
May 5 Committee of the Whole  
May 5 Alberta SouthWest  
May 10 Regular Council  
May 11 Emergency Services Commission Chair at MD Council  
May 14 Emergency Services Commission Mediation  
May 17 Regional Emergency Management Organization  
May 17 Rural Physicians Attraction Retention Committee  
May 19 & 20 Economic Developers Alberta Conference  
May 20 Early Learning Centre Board  
May 21 Emergency Services Commission Mediation  
May 25 Regular Council  
May 27 Emergency Services Commission  
May 27 Emergency Services Commission Mediation  
May 28 Joint Council  
June 2 Alberta SouthWest Annual General Meeting

**JACKSON**

May 5 Committee of the Whole  
May 6 Crestview Lodge  
May 10 Regular Council  
May 11 Housing Discussion  
May 12 Pincher Creek Foundation Residents Meeting  
May 18 Municipal Development Subdivision Authority  
May 25 Regular Council

	May 26	Pincher Creek Foundation Board
	May 27	Pincher Creek Foundation Board
	May 28	Joint Council
<b>McGILLIVRAY</b>	May 3	Subdivision Development Appeal Board Training
	May 4	Subdivision Development Appeal Board Training
	May 5	Committee of the Whole
	May 5	Subdivision Development Appeal Board Training
	May 6	Subdivision Development Appeal Board Training
	May 10	Regular Council
	May 11	Housing Discussion
	May 12	Pincher Creek Foundation Residents Meeting
	May 13	John Barlow Outreach Committee
	May 17	Alberta Association of Police Governance Board
	May 18	Municipal Development Subdivision Authority
	May 19	Crowsnest/Pincher Creek Landfill Board
	May 20	Early Learning Centre Board
	May 25	Regular Council
	May 26	Pincher Creek Foundation Board
	May 28	Joint Council
	May 29	John Barlow Advisory Board
<b><u>Mayors Report</u></b>		
<b>ANDERBERG</b>	May 3	Emergency Services Commission Mediation
	May 5	Committee of the Whole
	May 6	Southern Alberta Sustainable Communities Initiative
	May 10	Regular Council
	May 13	Oldman River Regional Services Commission Executive
	May 14	Emergency Services Commission Mediation
	May 17	Regional Emergency Management Organization
	May 20	Early Learning Centre Board

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receives the June 2, 2021 Committee Reports as information.

**CARRIED COTW 2021-079**

**5. Administration**

**5.1 Upcoming Meetings**

Emergency Services Commission Mediation  
Special Council Meeting  
Regular Council Meeting



**5.2 Operations Department – Major Project Update**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receives the Operations Department – Major Project Update information as presented.

**CARRIED COTW 2021-080**

**5.3 Open for Summer Plan - Alberta**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek agree to host a blended in person and virtual meeting at the June 28, 2021 regular meeting of Council.

**CARRIED COTW 2021-081**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek receive the information regarding the Open for Summer Plan – Alberta as presented.

**CARRIED COTW 2021-082**

**5.4 KPMG Review**

*Deputy Mayor McGillivray called a recess at 10:26 am*

*Deputy Mayor McGillivray called the meeting back to order at 10:34 am*

**6. Business Arising from the Minutes**

**6.1 Traffic Safety Issues**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek direct administration to find some in house solution ie. signage and line painting on Beverley McLachlin Drive between Main Street and Veteran's Street to mitigate the traffic safety issues.

**CARRIED COTW 2021-083**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek direct administration to find some in house solution ie. signage and line painting on Main Street between Beaver Drive and Canyon Crescent to mitigate the traffic safety issues.

**CARRIED COTW 2021-084**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek direct administration to include the Traffic Safety Issues on future agendas until such time that a resolution is concluded.

**CARRIED COTW 2021-085**

A. Grose joined the meeting at 10:50 am.

**6.2 Terms of Reference amendments for Policy Committee**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek direct administration to add bylaw drafting and amendments to the Terms of Reference for the Policy Committee mandate, with the exception of Statutory Plans Division 4 of the Municipal Government Act including Land Use Bylaw amendments, which in addition to public consultation and hearings receive review from administration and ORRSC planners and are also time sensitive in their readings and passing.

**CARRIED COTW 2021-086**

**7. Policy**

**8. New Business**

**8.1 Proposed Alberta Coal Restriction Policy – Endorsement of Support**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receive the Proposed Alberta Coal Restriction Policy - Endorsement of Support information from the Town of High River as presented.

**CARRIED COTW 2021-087**

**8.2 Municipal Energy Project Lead – Introduction and Update**

**ANDERBERG:**

That Committee of the Whole for the Town of Pincher Creek receive the Municipal Energy Project Lead – Introduction and Update information as presented.

**CARRIED COTW 2021-088**

**8.3 June is Recreation and Parks Month Proclamation**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek recognizes the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as Recreation & Parks Month and that the Proclamation be added to the Proclamation Policy list.

**CARRIED COTW 2021-089**

**8.4 2022 Budget Process and 2023-2025 Financial Plan**

**9. Closed Session**

**10. Adjournment**

**KORBETT:**

That this session of Committee of the Whole be adjourned at 12:02 pm.

**CARRIED COTW 2021-090**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 14<sup>th</sup> DAY OF JUNE 2021**

\_\_\_\_\_  
Mayor, D. Anderberg

\_\_\_\_\_  
CAO, L. Wilgosh

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation - Judy Lane ne - Beverley McLachlin Drive Safety	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 6/14/2021

**PURPOSE:**

To dispose of a delegation that attended the May 25, 2021 Regular Council Meeting in accordance with Procedural Bylaw 1596-20.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the information regarding the disposition of delegation - Judy Lane - Beverley McLachlin Drive as presented.

**BACKGROUND/HISTORY:**

Resident, Judy Lane, attended the July 27, 2020 Council Meeting to request changes made to Beverly McLachlin Drive, she feels is dangerous driving conditions. Resident suggested;

1. Make road one way
2. Widen Street
3. Paint Lines on Curve

At the August 23, 2020 regular meeting of Council the item was referred to the Operations Committee for review and recommendation. (20-358)

September 22, 2020 Operations Committee Meeting, Direct Operations to proceed with having the Community Peace Officer's contact the Owner of the Property on the corner of the hill to have the bushes trimmed to improve the site line. Carried Ops 2020-032

Judy Lane attended the May 25 regular meeting of Council as an unscheduled delegation to express concerns regarding safety on Beverley McLachlin Drive.

At the June 2, 2021 Committee of the Whole meeting, three resolutions were passed regarding Traffic Safety Issues (COTW 2021-083, COTW 2021-084 and COTW 2021-085 attached)

**ALTERNATIVES:**

That Committee of the Whole for the Town of Pincher Creek refer the Beverley McLachlin Drive Safety issues to the Operations Committee for review and recommendation.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

The 2021 budget does not include funding for specific traffic safety mitigation as requested.

**PUBLIC RELATIONS IMPLICATIONS:**

Public Safety

**ATTACHMENTS:**

June 2, 2021 COTW 083, 084, 085 - 2661

**CONCLUSION/SUMMARY:**

Administration supports that Committee of the Whole for the Town of Pincher Creek receive the information regarding the disposition of delegation - Judy Lane - Beverley McLachlin Drive as presented.

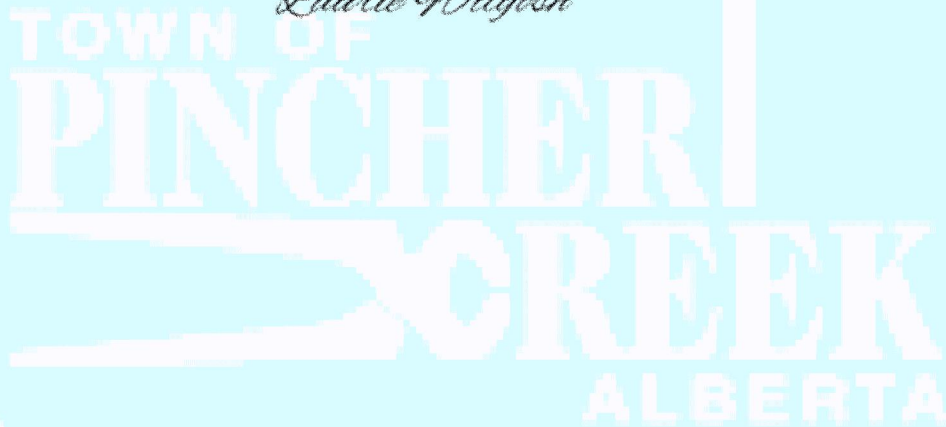
**Signatures:**

**Department Head:**

*Lisa Goss*

**CAO:**

*Laurie Wilgosh*



**5.2 Operations Department – Major Project Update**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek receives the Operations Department – Major Project Update information as presented.

**CARRIED COTW 2021-080**

**5.3 Open for Summer Plan - Alberta**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek agree to host a blended in person and virtual meeting at the June 28, 2021 regular meeting of Council.

**CARRIED COTW 2021-081**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek receive the information regarding the Open for Summer Plan – Alberta as presented.

**CARRIED COTW 2021-082**

**5.4 KPMG Review**

*Deputy Mayor McGillivray called a recess at 10:26 am*

*Deputy Mayor McGillivray called the meeting back to order at 10:34 am*

**6. Business Arising from the Minutes**

**6.1 Traffic Safety Issues**

**KORBETT:**

That Committee of the Whole for the Town of Pincher Creek direct administration to find some in house solution ie. signage and line painting on Beverley McLachlin Drive between Main Street and Veteran's Street to mitigate the traffic safety issues.

**CARRIED COTW 2021-083**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek direct administration to find some in house solution ie. signage and line painting on Main Street between Beaver Drive and Canyon Crescent to mitigate the traffic safety issues.

**CARRIED COTW 2021-084**

**JACKSON:**

That Committee of the Whole for the Town of Pincher Creek direct administration to include the Traffic Safety Issues on future agendas until such time that a resolution is concluded.

**CARRIED COTW 2021-085**

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation - St. Michael's Outdoor Basketball Court	
<b>PRESENTED BY:</b> Adam, Recreation Manager	<b>DATE OF MEETING:</b> 6/14/2021

**PURPOSE:**

To review the request for support and funding towards the development of a new outdoor basketball court proposed at St. Michael's School.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek write a letter of support for the development of an new outdoor basketball court and refer the request for funding to the 2022 budget negotiations.

**BACKGROUND/HISTORY:**

At the February 10th, 2021 Recreation Advisory Committee the Freinds of St. Michaels school presented a concept for the construction of a new outdoor basketball court at St. Michael's School.

At the March 17th Recreation Advisory Committee meeting it was moved that "the Recreation Advisory Committee will support the basketball court in principle for the Friends of St. Michaels request. CARRIED"

At the May 10th, 2021 council meeting a delegation consisting of Karen Schmidt, Christy Gustavison and Ted Harrity presented a concept to construct a new outdoor basketball court at St. Michael's school.

**ALTERNATIVES:**

Allocate \$\_\_\_\_\_, from the community grant contingency (or reserves) towards the development of an outdoor basketball court.

Refer the delegation for St. Michaels School to the Joint Funding application process regarding the construction of a new outdoor basketball court.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

The 2021 Regional Recreation Master Plan indicates strong community support for new and improved outdoor recreational opportunities including an outdoor basketball court.

**FINANCIAL IMPLICATIONS:**

Cost estimates provided by the delegation project an estimated cost of \$90,000 for the construction of a new outdoor basketball court.

**PUBLIC RELATIONS IMPLICATIONS:**

There is strong public support for this project, including support from St. Michael's school, and the Holy Spirit School Division.

**ATTACHMENTS:**

Town Council Fund Request Letter (3) - 2664

Town Council Letter (1) - 2664

**CONCLUSION/SUMMARY:**

administration supports that Council for the Town of Pincher Creek write a letter of support for the development of an new outdoor basketball court and commits funding towards this project in 2021 or 2022.

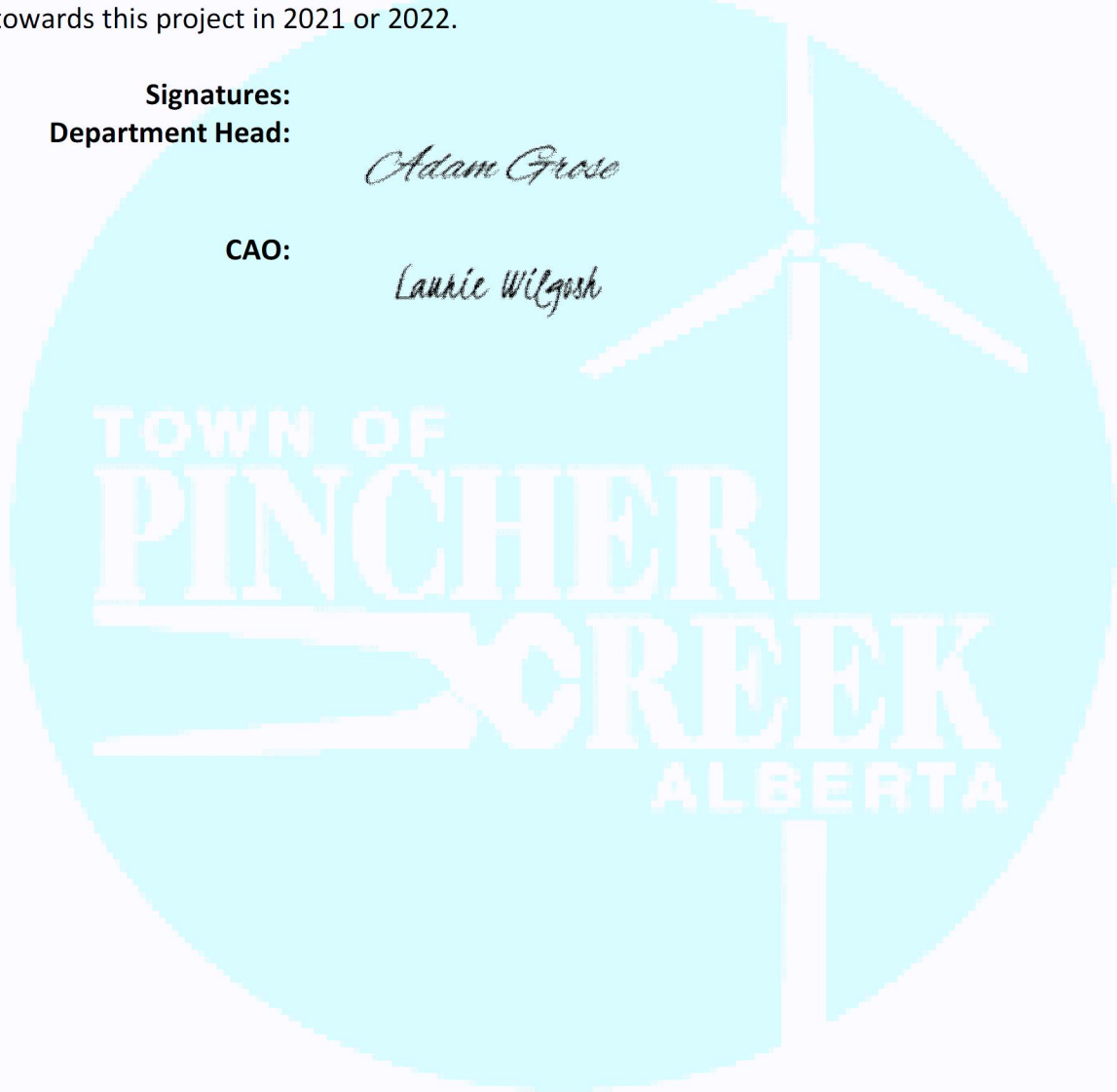
**Signatures:**

**Department Head:**

*Adam Grose*

**CAO:**

*Laurie Wilgosh*







P.O. Box 1750  
864 Christie Ave.  
Pincher Creek, AB  
TOK 1W0  
Ph: 403-627-3488  
Fax: 403-627-5916

*Principal - Karen Schmidt*

*Associate Principal- Mark Wynder*

Mayor and Council  
Town of Pincher Creek  
962 St. John Avenue  
Box 159, Pincher Creek, AB  
T0K 1W0

May 20, 2021

Dear Mayor Anderberg and Council,

Thank you for taking the time to meet with Karen Schmidt, Ted Harrity and Christy Gustavison as representatives of St Michael’s School outdoor basketball court project at the Town Council meeting on Monday May 10, 2021.

We are proceeding with the construction of a full size 50X84 outdoor basketball court on the north side of the existing Hank Planger playground, the inclusive and accessible community playground located on school grounds. The basketball court will promote outdoor fitness and unstructured free play at a time when both are so essential for community well-being. Longer term, the basketball court provides an additional playing surface for hosting basketball camps and tournaments in Pincher Creek.

The budget for this project is estimated at \$90,000. The largest expenses are the full size 50X84 cement pad (about \$50,000), and the VersaCourt surface (\$24,000). Additional expenses include the backboards, fencing, and benches or other form of donor recognition.

We are requesting a financial contribution to this project due to the community benefit, especially as it was identified in the recently released Recreational Master Plan. We would also like to bring to your attention that the Friends of St. Michael’s Foundation is bearing all the costs related to the ongoing maintenance of the Hank Planger playground to the benefit of the entire community. A donation to this project would be an amazing gesture of support to acknowledge the benefit that this project, the playground and the school grounds bring to the residents of the Town of Pincher Creek.

Thank you,

(submitted electronically without signatures due to the pandemic)

Christy Gustavison  
SMPC School Council Chair

Ted Harrity  
SMPC Outdoor Court  
Committee Chair

Karen Schmidt  
St. Michael’s School  
Principal



P.O. Box 1750  
864 Christie Ave.  
Pincher Creek, AB  
TOK 1W0  
Ph: 403-627-3488  
Fax: 403-627-5916

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*Principal - Karen Schmidt*

*Associate Principal- Mark Wynder*

Mayor and Council  
Town of Pincher Creek  
962 St. John Avenue  
Box 159, Pincher Creek, AB  
TOK 1W0

May 20, 2021

Dear Mayor Anderberg and Council,

Thank you for taking the time to meet with Karen Schmidt, Ted Harrity and Christy Gustavison as representatives of St Michael's School outdoor basketball court project at the Town Council meeting on Monday May 10, 2021.

We are proceeding with the construction of a full size 50X84 outdoor basketball court on the north side of the existing Hank Planger playground, the inclusive and accessible community playground located on school grounds. The basketball court will promote outdoor fitness and unstructured free play at a time when both are so essential for community well-being. Longer term, the basketball court provides an additional playing surface for hosting basketball camps and tournaments in Pincher Creek.

The budget for this project is estimated at \$90,000. The largest expenses are the full size 50X84 cement pad (about \$50,000), and the VersaCourt surface (\$24,000). Additional expenses include the backboards, fencing, and benches or other form of donor recognition.

We are requesting a letter of support for this project to enhance our ability to apply for grants. This would be very much appreciated and a gesture to recognize the community benefit of this project, especially as it was identified in the recently released Recreational Master Plan.

The Friends of St Michael's are willing to support this project through a substantial financial contribution once an acceptable quote for the cement pad comes in. The Foundation is likely willing to provide funds that will allow for matching funds grant applications to be submitted.

Thank you,

(submitted electronically without signatures due to the pandemic)

Christy Gustavison  
SMPC School Council Chair

Ted Harrity  
SMPC Outdoor Court  
Committee Chair

Karen Schmidt  
St. Michael's School  
Principal

# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Sanitary Forcemain Project Award Recommendation	
<b>PRESENTED BY:</b> Al Roth, Director of Operations	<b>DATE OF MEETING:</b> 6/14/2021

**PURPOSE:**

To present Council with options for awarding the contract for capital project "Sanitary Forcemain Twinning".

**RECOMMENDATION:**

That Council for the Town of Pincher Creek award the Sanitary Forcemain Twinning Project to Dennis' Dirtworx Ltd. for a total of \$3,698,425.23 excluding GST.

**BACKGROUND/HISTORY:**

The need to twin the Town's sanitary forcemain was identified in 2016 through the Wastewater System Assessment Report. This project's timeline was expedited due to receiving the Alberta Municipal Water/Wastewater Partnership grant for \$2,555,000.

Council approved \$4,888,000 in the 2021 Capital Budget for the Sanitary Forcemain Twinning Project, in which approximately \$320,000 is allocated for Engineering, with the remaining \$4,568,000 for construction & contingency.

Administration publicly posted the project for tender on Alberta Purchasing Connection, which closed on June 7, 2021. The Town received 8 proposals from the following bidders:

- BYZ ENTERPRISES INC.
- MCNALLY CONTRACTORS (2011) LTD.
- ELITE SITE SERVICES
- UG EXCAVATING LTD.
- DENNIS' DIRTWORX LTD.
- JENEX CONTRACTING LTD.
- WHITE FOX GROUP LTD.
- PORTER TANNER ASSOCIATED LTD.

The tender submissions were evaluated by a 3 member committee including representatives from Stantec Consulting. Bids were evaluated on multiple criteria including price, business qualifications, business experience, and key personnel experience. According to the criteria laid out in the tender documents, it was determined that the highest scoring bid belonged to Dennis' Dirtworx Ltd., which coincidentally happened to be the lowest priced bid as well.

The highest scoring bid is within the approved amount allocated in the 2021 Capital Budget.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek request additional information from Administration.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

This project is necessary to ensure sufficient capacity for the conveyance of the Town's wastewater between the main lift station and the wastewater treatment lagoons, as well as to provide a redundancy to allow for repairs and maintenance while having no interruptions to service. This was identified in the 2016 Wastewater System Assessment Report.

**FINANCIAL IMPLICATIONS:**

Council has previously approved \$4,888,000 for this project as part of the 2021 Capital Budget, in which \$2,555,000 has been funded through the Alberta Municipal Water/Wastewater Partnership Grant.

The highest scoring bid is within the approved amount allocated in the 2021 Capital Budget.

**PUBLIC RELATIONS IMPLICATIONS:**

The twinning of the sanitary forcemain will increase reliability of the Town's sanitary sewer system and reduce the probability of service disruptions. This increase capacity also reduces the extents of environmental impacts resulting from a pipe rupture.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration strongly supports the award of this contract Dennis' Dirtworx, to ensure timely completion of the upgrades to the Town's Sanitary Forcemain.

**Signatures:**

**Department Head:**



**CAO:**



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Alberta Counsel - Conflict of Interest Webinar	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 6/14/2021

**PURPOSE:**

For Council to consider attendance at the upcoming Conflict of Interest Webinar to be hosted by Alberta Counsel on June 23, 2021.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek authorize the attendance of Councillor McGillivray and .....at the June 23, 2021 Conflict of Interest Webinar hosted by Alberta Counsel at the cost of \$75.

**BACKGROUND/HISTORY:**

This webinar will explore some of the conflict of interest of situations that arise in municipal government and provides helpful case studies to illustrate this often-misunderstood area of law and governance.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek receives the Alberta Counsel - Conflict of Interest Webinar information as presented.

That Council for the Town of Pincher Creek authorize the attendance of Councillor \_\_\_\_\_ at the June 23, 2021 Conflict of Interest Webinar hosted by Alberta Counsel at the cost of \$75.

That Council receive the information regarding the Conflict of Interest webinar as presented

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

The 2021 budget includes funds for Councillor training and travel. The fee to attend is \$75.

**PUBLIC RELATIONS IMPLICATIONS:**

Attendance at events such as this provide current education and networking opportunities for Councillors.

**ATTACHMENTS:**

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek authorize the Councillor attendance at the June 23, 2021 Conflict of Interest Webinar hosted by Alberta Counsel at the cost of \$75.

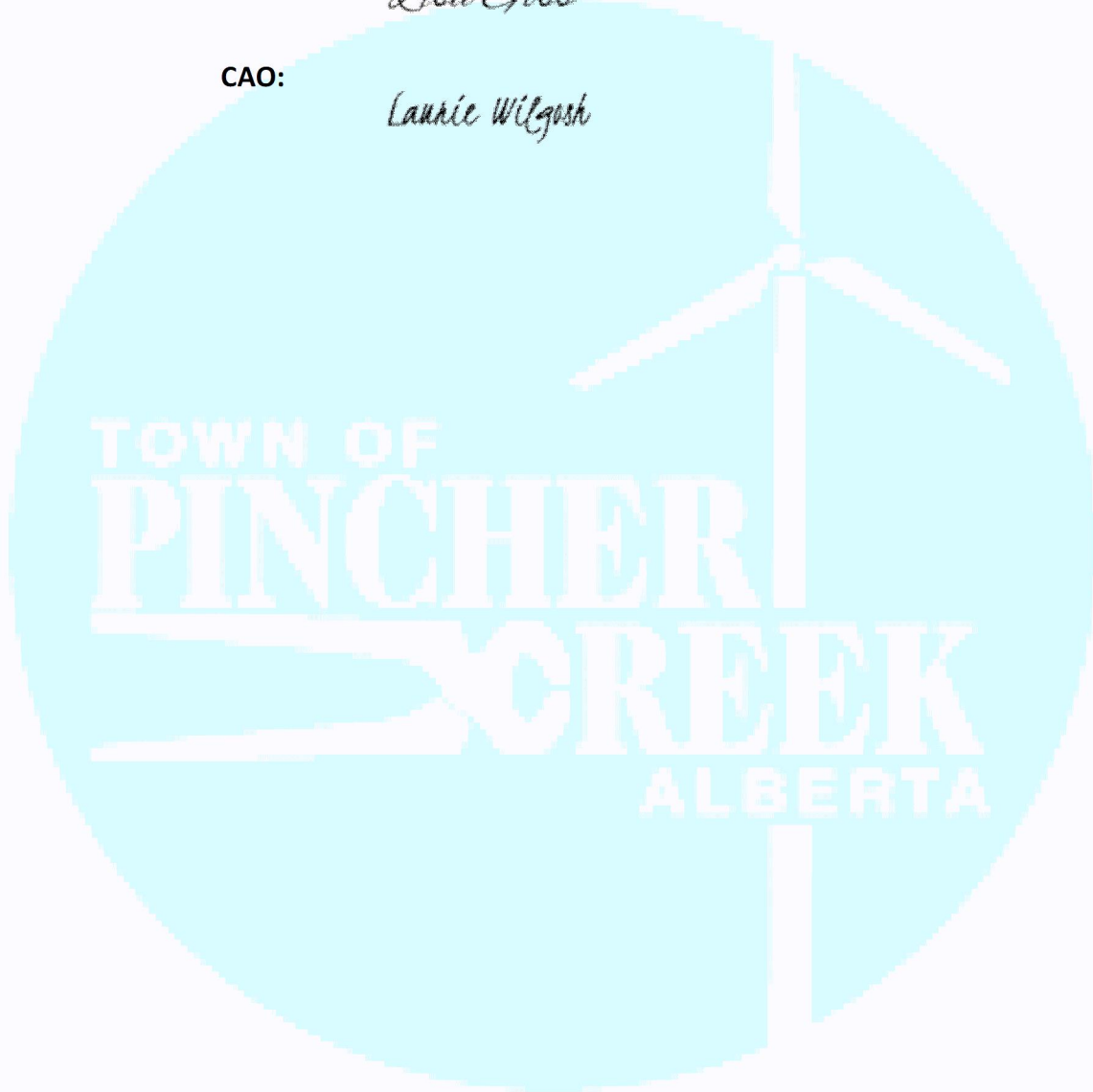
**Signatures:**

**Department Head:**

*Lisa Goss*

**CAO:**

*Laurie Wilgosh*



[View this email in your browser](#)



## ALBERTA COUNSEL

### Conflict of Interest Webinar

In this timely presentation, Carol Hansell, founder of [Hansell LLP](#) and leading expert on governance, will explore the law on conflicts of interest in the municipal context. Many municipal officials perform dual roles, serving on Council and various boards, while maintaining a career outside of these positions, which poses certain unique challenges.

This webinar will explore some of the conflict of interest of situations that arise in municipal government and provides helpful case studies to illustrate this often-misunderstood area of law and governance.

**When:**

June 23rd @ 12 - 1:30 PM

**Cost:**

\$75

This webinar will be held virtually via Microsoft Teams.



[Register now!](#)



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**Town of Pincher Creek**  
**COUNCIL DISTRIBUTION LIST**  
**June 14, 2021**

<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Received From</u></b>	<b><u>Information</u></b>
1.	May 20, 2021	Ranchlands Victim Services	Fort MacLeod Assistant Coordinator Position and Board recruitment
2.	May 20, 2021	Town of Redcliff	Letter to Minister Madur Regarding the Town of Redcliff's Support for the RCMP
3.	May 19, 2021	Wind Systems magazine	A preview of the new issue of Wind Systems magazine – May 2021
4.	May 20, 2021	Village of Rycroft	Village of Rycroft Support for the RCMP
5.	May 21, 2021	Town of Falher	RCMP - Letter of Support
6.	May 25, 2021	Oldman Watershed Council	Oldman Watershed Council Newsletter   May 25, 2021
7.	May 25, 2021	Travel Alberta	A Tourism Week Message from Minister Doug Schweitzer, Plus Download Your Social Media Toolkit
8.	May 26, 2021	Citizen	Thank You card
9.	May 26, 2021	Town of Mayerthorpe	Town of Mayerthorpe - Support for RCMP
10.	May 28, 2021	Town of Stavely	RCMP Letter of Support Town of Stavely
11.	May 28, 2021	Office of Shannon Stubbs, M.P.	C-21 update for Municipalities
12.	May 31, 2021	Improvement District No. 9	RCMP - Letter of Support
13.	May 31, 2021	First Nations Health Consortium	First Nations Health Consortium June 2021 Newsletter - KAI
14.	June 1, 2021	Citizen Services and Program Delivery Branch	Service Canada - COVID-19 Poster Updates
15.	June 1, 2021	Outreach Program / Collection and Regional Services Branch	Statistics Canada: Information Sessions (New Series) and Webinars
16.	June 1, 2021	Recycling Council of Alberta	A Conference Unlike Any Other: RCA Launches 2021 Conference Program and Registration



**Town of Pincher Creek  
COUNCIL DISTRIBUTION LIST  
June 14, 2021**

<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Received From</u></b>	<b><u>Information</u></b>
17.	June 2, 2021	Smoky Lake County	Letter of Support: RCMP in Alberta
18.	June 3, 2021	Alberta SouthWest Regional Alliance	AlbertaSW Bulletin-June 2021
19.	June 4, 2021	Kids Help Phone	We stand and mourn with Indigenous peoples
20.	June 4, 2021	Oldman River Regional Services Commission	January 7, 2021 Board of Directors Meeting Minutes
21.	June 4, 2021	Livingstone School	Thank-You Card
22.	June 7, 2021	Alberta Counsel	Upcoming Webinar: Conflict of Interest
23.	June 7, 2021	Village of Milo	RCMP Letter of Support
24.	June 7, 2021	Village of Caroline	RCMP Letter of Support
25.	June 8, 2021	Alberta Party	Equalization Referendum Hurts Local Democracy
26.	June 8, 2021	Red Deer County	RCMP Letter of Support
27.	June 9, 2021	Oldman Watershed Council	Oldman Watershed Council Newsletter   June 9, 2021